

## **Tribal Welfare Department, Government of Andhra Pradesh**

### **Advertisement for the positions of Project Coordinator (1) and Project Manager Positions (3) (Temporary)**

Tribal Welfare Department of Andhra Pradesh has been implementing a number of programs and schemes to improve the status of Health, Education, Nutrition and other key development indicators in Tribal Areas. Recently, the department also introduced a comprehensive school health program, Adivasi Arogyam and other major programs in to address the critical areas in improving the status of development indicators. UNICEF Hyderabad Field Office for Andhra Pradesh, Karnataka and Telangana supporting the department to strengthen the tribal development program initiatives, to contribute in implementation action research, innovations, technology interventions and other key areas in achieving the Sustainable Development Goal No 6: Water and Sanitation, Goal No 4: Education, Goal No: 13 Climate action and vision 2029 key indicators. For implementation of the above mentioned activities, following four positions are announced

- 1. PROJECT MANAGERS – WATER, SANITATION AND HYGIENE (WASH): 3 Positions (1. ITDA, Paderu 2. ITDA, Ramchodavaram & ITDA, Chintoor 3. ITDA, Seetampeta & ITDA, Parvatipuram)**

#### **Technical Support**

- Provide Technical support to Tribal Development, PR & RD, RWS & S, Education and other line departments in planning, designing, implementing, monitoring and evaluation of National and State priority programs related to Water, Sanitation and Hygiene (Sustainable ODF, Water and Hygiene) interventions in tribal areas in Andhra Pradesh
- Closely monitor and support Integrated Tribal Development Agencies in implementing projects pertaining to Water, Sanitation and Hygiene
- Provide organizational support and resource inputs for the capacity building activities supported by UNICEF and Department at different level

#### **Monthly Deliverables**

- Review, Revise and prepare a comprehensive training module's by incorporating WASH and CCA interventions and strengthen the training programs and institutional building
- Preparing monthly progress, status and situation analysis reports on projects and updates and submit to the Project Officers, ITDA and state office
- Online monitoring of the programs, update state status and coordinate with partner agencies for data management and programs implementation
- Carry out action research projects and generate evidence based documents
- Study on innovations, technology interventions and advocacy with the government in establishing and implementing the same
- Introducing innovating interventions and cost effective technologies in WASH sector
- Documentation of case studies, best practices and disseminating at different platforms
- Coordinating with different stakeholders for effective implementation of WASH interventions at different levels

## **Periodical Deliverables**

- To assist Tribal Welfare, Education, Health, WD&CW, PR & RD, RWS&S and other line departments and State Government of Andhra Pradesh in organizing workshops / capacity building programmes / Review meetings pertaining to Water, Sanitation and Hygiene interventions
- Developing and disseminating State specific / district specific implementation mechanism for WASH interventions
- Focused activities related to the impact of WASH and Climate Change
- Situation analysis, program analysis and mapping of water resources
- Developing partnerships with Universities, INGOs, Corporate, Government and Non Government Organizations / institutions / agencies for accelerating WASH interventions
- Communication campaigns (Design and development of posters / snapshots / stories / IEC Campaigns)
- Coordination, Support and implement *all the other assignments as directed by the Project Officer, ITDA and State Officials, Tribal Welfare Department and UNICEF supporting team*

## **Qualification**

- Post Graduation in Social Sciences / Post Graduate Diploma in Water, Sanitation and Hygiene or Rural Development or Tribal Development with minimum 5 years of experience in working with rural development / tribal development / rural water supply and sanitation projects / programs
- At least 2 years experience in Water, Sanitation and Hygiene programs / projects
- Previous experience of working with the national flagship (NBA/SBM & NRDWP/) programs and allied projects (SBSV, MHM, SSA, TSP & NRHM) related to WASH components or working experience in tribal areas.
- Speaking, writing fluency in English and Telugu (local language)
- Well versed with computers, internet and high speed typing
- Experience in research, monitoring and evaluation of the national flagship programs
- Should be having own laptop, vehicle (if required), Camera (for documentations) and other communication facilities

## **Initial Contract Period**

Date of joining - \_\_\_\_\_, 2018 to December 2018 (Extendable based on the performance and project extension)

## **Travel**

Minimum of 5 to Maximum of 10 days travel per month to different mandal in ITDAs, other districts in Andhra Pradesh

**Maximum age limit:** 50 years

## **2. PROJECT COORDINATOR -1 – WATER, SANITATION AND HYGIENE (EQUITY AND EQUALITY)**

### **Technical Support**

- To provide Technical support to Tribal Welfare Development, Education, Health, WD&CW, PR & RD, RWS & S, Education and other line departments in planning, designing, implementing, monitoring and evaluation of National and State priority programs related to Water, Sanitation and Hygiene (Sustainable ODF, Water and Hygiene) interventions in tribal areas in Andhra Pradesh
- To close monitor and support Integrated Tribal Development Agencies in implementing projects pertaining to Water, Sanitation and Hygiene.
- To provide organizational support and resource inputs for the capacity building activities supported by UNICEF and Department at different levels
- To coordinate activities of Project Managers at field level and other ITDA functionaries, part of WASH interventions

### **Monthly Deliverables**

- Coordinating existing programs (Adivasi Arogyam, Comprehensive School Health Program, SBM (G)) and initiate new programs and project under the guidance of state officers to improve the water, sanitation and hygiene status in tribal areas of Andhra Pradesh
- Review, Revise and prepare a comprehensive training module's by incorporating WASH and CCA interventions in Tribal Areas and strengthen the training programs and institutional building
- Preparing monthly progress, status and situation analysis reports on projects and submitting the updates to the state officials
- Online monitoring, update and tracking system of data related to WASH interventions in Tribal Areas and gender specific interventions in the entire state
- Carry out action research projects and generate evidence based documents
- Study on innovations, technology interventions and advocacy with the government in establishing and implementing the same
- Introducing innovating interventions and cost effective technologies in the WASH in Tribal Pockets
- Documentation of case studies, best practices and disseminating at different platforms

### **Periodical Deliverables**

- Prepare plan of action for tribal areas related to water, sanitation and hygiene in line with AP vision 2029, State priorities, National flagship programs and SDGs.
- Developing and disseminating State specific / district specific implementation mechanism for WASH interventions
- Assist Tribal Welfare Department, PR & RD, RWS & S and other line departments and the State Government of Andhra Pradesh in organizing workshops / capacity building programmes / Review meetings pertaining to Water, Sanitation and Hygiene interventions in tribal areas
- Focused activities related to the impact of WASH and Climate Change interventions in Tribal Pockets

- Strengthen ITDA functionaries and line departments through training, capacity building and exposure visit programs for effective implementation of WASH programs in Tribal Areas
- Situation analysis, program analysis and mapping of resources
- Developing partnerships with Universities, INGOs, Corporate, Government and Non Governmental organizations / institutions / agencies for accelerating WASH interventions in tribal areas and women welfare / adolescent group support programs
- Communication campaigns (Design and development of posters / snapshots / stories / IEC Campaigns)
- Coordination and Support and implement *all the other assignments as directed by the State officers, State Project Coordinators and UNICEF supporting team*

### **Initial Contract Period**

Date of joining - \_\_\_\_\_, 2018 to December 2018 (Extendable based on the performance and project extension)

### **Travel**

Minimum of 5 to Maximum of 10 days travel per month to different districts in Andhra Pradesh and other states

**Maximum age limit:** 50 years

### **Qualification**

- Post Graduate in Social Sciences / Post Graduate Diploma in Water, Sanitation and Hygiene or Rural Development or Tribal Development with minimum 5 years of experience in working with rural development / tribal development / rural water supply and sanitation projects / programs
- At least 2 years experience in Water, Sanitation and Hygiene programs / projects
- Previous experience of working with the national flagship (NBA/SBM & NRDWP/) programs and allied projects (SBSV, MHM, SSA, TSP & NRHM) related to WASH components or working experience in tribal areas.
- Fluency in spoken/written English and Telugu (local language)
- Well versed with using computers, internet and high speed typing
- Experience in research, monitoring and evaluation of the national flagship programs
- Should be having own laptop, vehicle (If required), Camera (for documentations) and other communication facilities

### **Application format:**

- To apply download the attached application from [www.aptribes.gov.in](http://www.aptribes.gov.in) & [www.aadivasiaarogyam.com](http://www.aadivasiaarogyam.com).
- Note that only applications submitted on standard application form will be considered
- Completed applications should be sent to [schoolhealthrbsk.rksk@gmail.com](mailto:schoolhealthrbsk.rksk@gmail.com)
- Closing date : **5 pm of 27<sup>th</sup> February 2018**
- Only shortlisted candidates will be intimated for the interview process

**APPLICATION FORMAT – WATER, SANITATION AND HYGIENE POSITIONS  
TRIBAL WELFARE DEPARTMENT, AMARAVATI, ANDHRA PRADESH,**

1	Name of the Applicants	
2	Fathers / Mother / Husband / Guardian Name	
3	Qualification (Highest Degree details only)	
4	Additional Qualification if any	
5	Experience	No of Years ____ and No of Months ____ (ex: 6 years and 4 months)
6	Date of Birth	
7	Age	
8	Permanent Address	
9	Present / Temporary Address if any	
10	Address for communication	
11	Mobile Number	
12	Mail ID	
13	Languages known (Write, Read and Speak)	

**KEY ACCOMPLISHMENTS IN PROFESSIONAL CAREER (Maximum 300 words or top 5 accomplishments)**

- 
- 
- 
- 
- 

**PROFESSIONAL EXPERIENCE (Start with present / latest position)**

*(Add or delete the tables as per requirement)*

1.	
Name of the Institution / Organization / Department / Centre	
Experience (From - To and Total experience)	<i>Ex: Feb 2017 to Dec 2017 (11 Months)</i>
Name, address and contact details of the employer / reporting officer / supervisor	
Job Description (100 - 400 words)	

2.	
Name of the Institution / Organization / Department / Centre	
Experience (From - To and Total experience)	<i>Ex: Feb 2017 to Dec 2017 (11 Months)</i>
Name, address and contact details of the employer / reporting officer / supervisor	
Job Description (100 - 400 words)	

3.	
Name of the Institution / Organization / Department / Centre	
Experience (From - To and Total experience)	<i>Ex: Feb 2017 to Dec 2017 (11 Months)</i>
Name, address and contact details of the employer / reporting officer / supervisor	
Job Description (100 - 400 words)	

4.	
Name of the Institution / Organization / Department / Centre	
Experience (From - To and Total experience)	<i>Ex: Feb 2017 to Dec 2017 (11 Months)</i>
Name, address and contact details of the employer / reporting officer / supervisor	
Job Description (100 - 400 words)	

**ARTICLES PUBLISHED**

S.N	TITLE	PUBLICATION

---

**SPECIFIC REQUIREMENTS**

**A. Research Experience if any (100 words)**

**B. WASH Experience if any (100 words)**

**C. Additional Information /Qualification / Achievements if any (300 words)**

**REFERENCES**

1.	2.
----	----

----- \*\*\* -----

Signature / Name of the candidate