

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

MOTOR VEHICLES—Maintenance of Government Vehicles—Repairs to Government Vehicles, etc.—Instructions—Issued.

GENERAL ADMINISTRATION (O.P.-II) DEPARTMENT

G.O. Rt. No. 4844.

Dated 12th December, 1983.

ORDER:

Maintenance of Government Vehicles of the Guest House Department under the use of Ministers and other dignitaries and those of Secretariat Department is being attended to by the General Superintendent, P. W. D. Workshops. Similarly maintenance of the Government Vehicles of the Heads of Departments and other Departments are being attended to by the Central Mechanical Unit, Hyderabad. The expenditure is initially booked to a suspense account and later on debits are raised to the Departmental Budget heads to which the vehicles belong. Instances have come to the notice of Government wherein considerable amounts are spent on each Ambassador Car towards repairs. In one such case a new Ambassador Car could have been purchased with the amount spent on repairs in two years. With a view to have financial discipline on the expenditure incurred towards repairs of the Government vehicles, it is felt necessary to lay down guidelines and issue instructions for upkeep and undertaking repairs of Government Vehicles. The following instructions are accordingly issued:—

- (i) The General Superintendent, P.W.D. Workshop, except the vehicles of VIPS (those under up to Rs. 8,000 in an year on a vehicle in the case of Government vehicles sent to his workshop, except the vehicles if VIPS (those under the use of Ministers and other dignitaries given the status of a Minister).
- (ii) Where the expenditure exceeds the limit of Rs. 10,000 in respect of the VIP cars the matter

has to be placed before a Committee consisting of the General Superintendent, P.W.D. Workshop, a representative of General Administration Department and a representative of Finance Department and after clearance by the Committee, the General Superintendent should undertake the repairs.

- (iii) Extra fittings to the Government Vehicles on par with the fittings provided for Ministers vehicles like head-lights, fans, radios, etc. should not be provided.
- (iv) Separate orders will issue about the manner in which the expenditure is to be booked by the Workshop Divisions on maintenance and repairs of Government vehicles of Civil Departments directly under the appropriate head of account.
- (v) At present petrol to the vehicles in the Secretariat Departments as well as in the Heads of Departments is being issued without any limits. In future a maximum ceiling of 200 litres per month per Government vehicle of the Department is prescribed subject to availability of budget provision. If this limit exceeds in any month, the vehicle user must obtain prior permission from the Head of Department. (*viz.* Secretary to Government in the case of Secretariat Department vehicles).

2. All the Departments of Secretariat and Heads of Departments shall scrupulously follow the above instructions.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF
ANDHRA PRADESH)

G. V. RAMAKRISHNA,
Chief Secretary to Government.