

**GOVERNMENT OF ANDHRA PRADESH  
FINANCE (W&M) DEPARTMENT**

**Circular Memo No.1320/659/A2/W&M/2007,**

**Dated:11.12.2007**

Sub:- Ban on purchase of new vehicles – Procedure for hiring of the vehicles and enhancement of hiring charges – Further instructions – Issued.

- Ref:-
1. G.O.Ms.No.5, Finance & Plg. (FW.W&M) Department. Dated:04.01.1994.
  2. G.O.Ms.No.333, G.A.(OP.II) Dept., dated:31.07.1997.
  3. Circular Memo.No:3813 / 644 / A2 / W&M / 98. dated:08.01.1999 of Fin. & Plg. (FW.W&M) Department.
  4. Circular Memo.No.164-B / 25 / A2 / W&M / 2000. dated:28.02.2000 of Fin. & Plg. (FW.W&M) Department.
  5. Memo No.19026/OP.II/A1/2001. G.A.(OP.II) Dept, dt.7.7.2001.
  6. Circular Memo No.30692/1116/A2/W&M/2002. Finance (W&M) Department. dated 22.04.2003.
  7. Circular Memo No.13667-B/524/A2/W&M/2007, Finance (W&M) Department. dated 21.06.2007.
  8. Representation dt.22.6.2007 from Sri R.Krishnaiah. President. AP B.C Welfare Association. Hyderabad.
  9. D.O.Letter No.6905/C1/2007. dated 6.10.2007 from Transport Commissioner. A.P., Hyderabad.
  10. D.O.Letter No.8188/V1/2007, dated 17.11.2007 from Transport Commissioner. A.P., Hyderabad.

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In the reference first cited, orders have been issued imposing ban on purchase of new vehicles by the Government Departments / Government affiliated organizations and prescribing the procedure to be followed for hiring the private vehicles in case of extreme necessity.

2. In the reference eighth cited the President, A.P. Backward Classes Welfare Association has represented to the Government in Finance Department for enhancement of hire charges in view of increase in Diesel rates, driver's salary and maintenance charges etc. The Transport Commissioner, A.P., Hyderabad who were consulted in the matter has also recommended for enhancement of hire charges and proposed certain procedure vide references ninth and tenth cited.

3. After careful examination, the Government hereby revise the hiring charges fixed in the reference 6<sup>th</sup> cited as indicated below which includes Petrol, Driver Bata and Maintenance charges.

Sl. No.	Area	Hire charges
1.	Districts and below	Rs.17,000/- for 2,500 K.Ms.
2.	Major Cities (i.e. Hyderabad, Vijayawada, Visakhapatnam and Ranga Reddy District).	Rs.18,000/- for 2,500 K.Ms
3.	Delhi	Rs.19,000/- for 2,500 K.Ms.

4. The above revised hire charges shall come into effect from **1<sup>st</sup> January, 2008.**

5. For hiring charges exceeding 2,500 K.Ms, specific sanction of Finance (W&M) Department have to be obtained through the concerned Administrative Department of Secretariat with proper justification along with logbook particulars.

(PTO)

6. The following instructions have to be necessarily followed at the time of hiring of private vehicles.

- i) The private vehicles, which are registered as a Taxi can only be hired for Government duty.
- ii) The owner of the vehicle hired for Government duty should produce the pollution control certificate for every six months.
- iii) The owner of the vehicle hired for Government duty should produce the valid documents like permit, fitness certificate, insurance, tax etc., for plying for hire.
- iv) The owner of the vehicle hired for Government duty should also produce the Professional Driving License with badge of the Driver proposed to be engaged.

7. All Departments of Secretariat and Heads of Departments and all Sections in Finance Department are requested to follow the above instructions and also follow the instructions issued in the references 1,2 and 5<sup>th</sup> cited while hiring the private vehicles for Government duty.

8. The Treasury Authorities are advised not to admit the bills pertaining to hire charges in respect of vehicles whose hiring has not been concurred by the Finance Department.

9. This order is available in the Internet and can be accessed at the address <http://www.aponline.gov.in> and [www.apfinance.gov.in](http://www.apfinance.gov.in)

**P. RAMAKANTH REDDY**  
SPECIAL CHIEF SECRETARY TO GOVERNMENT

To

All Departments of Secretariat. (With a request to communicate the Memo to all organizations/ institutions under their control).

The Secretary, Public Enterprises Department. (with a request to bring it to the notice of all Public Enterprises in the State).

The Secretary, Higher Education Department (with a request to inform all the Universities).

The Chairman, State Council of Higher Education.

All Heads of Departments.

All District Collectors.

The Transport Commissioner. A.P., Hyderabad.

The Superintendent. P.W.D. Workshop. Hyderabad.

The Registrar. A.P. High Court. Hyderabad.

The Registrar. A.P. Administrative Tribunal. Hyderabad.

The Secretary. A.P. Public Service Commission. Hyderabad.

The Accountant General. A.P., Hyderabad.

The Director of Treasuries & Accounts, A.P., Hyderabad (with a request to communicate the Memo to all DDs. ATOs & STOs under his control).

The Director of Works & Projects. A.P., Hyderabad (with a request to communicate the Memo to all J.Ds. PAOs & APAOs under his control)

All District Treasury Officers.

The Pay & Accounts Officer. Hyderabad.

All Zilla Praja Parishads.

All Municipalities / Municipal Corporations.

All officers and Sections in Finance Department

Copy to SF/SCs.

// FORWARDED :: BY ORDER //

SECTION OFFICER