

Request for Expression of Interest (Eoi)

1. **Name of the Assignment:** Providing health services to tribal children/ students by taking the services of Health Volunteers in (441) State Project Monitoring Unit – Health, Tribal Welfare Educational Institutions (Ashram Schools & Gurukulams).
2. **The State Project Monitoring Unit, Health; Tribal Welfare Department, Government of Andhra Pradesh** invites Expression of Interest (Eoi) for selection of an agency for providing health services to tribal children/ students by taking the services of Health Volunteers in (441) TW Educational Institutions in 13 districts(6ITDAs+8 Plain Area's) in Andhra Pradesh. ***Interested firms shall submit “Expression of Interest” in a sealed envelope, which includes the Full Technical Proposal (FTP) along with the relevant documents and financial bid clearly superscripted as in the Title of the Assignment. They shall obtain detailed information about the requirements and procedures for submitting the EOI at <http://www.aptribes.gov.in>.***
3. Scanned copies of Expression of Interest should be submitted through email to the following email addresses and the original copy shall be submitted in person (competent Authority) to discuss with the Committee in the following address on **06.04.2017 at 10.30 AM.**

Address:

The State Coordinator, Comprehensive School Health: SPMU-Health, Tribal Welfare Department, D. No 40-6-22A, Khandhari Hotel Raod, Revenue Colony, Vijayawada- 10, Andhra Pradesh

(O):0866-2434332, (F):0866-2434330

E mail: schoolhealthrbsk.rsk@gmail.com

Contact: Sri DN Murty State Coordinator Mobile: 9492482116

SPECIAL COMMISSIONER,
TRIBAL WELFARE, ANDHRA PRADESH

Detailed Notification

Information about the requirements and procedures for providing health services to tribal children/ students by taking the services of Health Volunteers in (441) Tribal Welfare Educational Institutions (Ashram Schools & Gurukulams)

Background:

1. Tribal Welfare Department is implementing various programs for the development of scheduled tribes, among them, promoting education is the major activity. The Tribal Welfare Department is running Ashram Schools, Residential Institutions and Govt. Primary Schools with an objective to provide better and quality educational facilities to ST students and thereby to improve the literacy among STs. A total of 2 Lakh students are studying in these institutions. These institutions are spread over (13) districts of Andhra Pradesh covering all ST children in the state.
2. The tribal health status is very poor in tribal areas. As per the recent pilot survey, the percentage of Conditions identified to 13%, whereas the maximum referrals are 3%. The tribal children & students are more than 66 % anemic . These conditions are due to non-safe drinking water, life style of tribals (consuming alcohol etc.), diet habits, high anaemia etc. The tribal children are mostly suffering from club foot, cognitive delay, convulsive disorders, congenital heart diseases, dental conditions, cleft lip & palate etc.
3. In spite of taking all the necessary steps, as internalizing the provisions of the schemes are slow in tribal areas, the performance of health status in tribal areas is not up to expectations.
4. In this regard, a Comprehensive School Health Program is launched on 2nd October, 2016 in Tribal Welfare Department head quarters at Vijayawada.
5. Every year there are several incidents of tribal deaths in the agency areas of Andhra Pradesh due to various health reasons. One of the major reason for the death of the ST students studying in Tribal Welfare Educational Institutions is due to various types of anemia viz., 23 % children are critical anemic (i.e., <8 mg) and 65% children are anemic (i.e., >8mg<11mg).

How to apply:

6. Interested firms shall submit the Expression of Interest (EOI) including the Full Technical Proposal and Financial bid in separate sealed covers duly providing information indicating that they are qualified to perform the services (experience in similar assignments, description of similar assignments with cost, availability of appropriate skills among staff, etc.) in the format provided as Annexure – I & II.

Method of selection:

7. Quality Based Selection (QCB) is the selection method to be followed in the selection of the firm. A Full Technical Proposal (FTP) along with the financial bid shall be submitted as part of Expression of Interest (EOI) by the firm.

Eligibility criteria:

8. Firms should provide relevant documents to prove their eligibility along with their Expression of Interest which include the following:
 - a) The firm should have proven experience in engaging the activities of providing health services, Administrative, Technical & Monitoring Support. It should be a company / NGO / Consultancy Agency in India for at least from last five financial years (FY 2011-12 to FY 2015-16).
 - b) Must have implemented minimum 2 large projects of GOI or any state Government.
 - c) Must have a certification of ISO 9000 company / other widely accepted International Certification related to quality services. It is relaxable for Credible firms who have vast experience in service sector especially in tribal areas.
 - d) Shall provide one mobile app for daily monitoring of children/ students health and nutrition status as per the requirement specified by Tribal Welfare Department.
 - e) Shall provide one software application for online monitoring and reporting of children/ students wise health status.
 - f) Shall provide webportal for Comprehensive School Health Programme.
 - g) Financial bid proposals from only shortlisted firms qualified in the Full Technical Proposal level shall be opened for finalizing the agency.

Terms of Reference (TOR):

9. Experience in providing health services along with qualified and experienced manpower.
10. The selected candidates shall be trained for (2) days according to our requirements.
11. Monthly review of performance of all candidates (441 may be changed) and immediate replacement of candidates whose performance is not upto the mark.
12. They shall provide necessary alternate arrangements in case of absence of temporary existing Health Volunteer.
13. Suggestions of selection committee, if any.
14. All the resources needed (including manpower, technical, infrastructural and mangerial) for delivering the services & Spl. Diet detailed at the Terms of Reference are to be provided by the Consultancy agency.
15. Interested firms who have submitted the Expression of Interest shall do a pilot survey as decided by the committee.

EMD:

16. The firms shall submit an amount of Rs.5 lakhs as EMD in the form of DD/ Cheque drawn in favor of Spl. Commissioner, Tribal Welfare, GoAP at the time of submission of EOI.
17. EMD Deposited by the unsuccessful firms shall be refunded by way of handing over the original Demand Draft/ Bankers Cheque after completion of finalization.
18. EMD amount of the successful bidder shall be adjusted against the Security Deposit. In case of shortage to the total Security Deposit, the amount has to be remitted appropriately.

Security Deposit:

19. The Security deposit shall be collected which will be 5% of the total value of the contract. The Security Deposit shall be remitted by way of Demand Draft/ Bankers

cheque in favor of Spl. Commissioner, Tribal Welfare, Government of Andhra Pradesh.

20. The Security Deposit shall be refunded after the successful completion of the project without interest provided the successful bidder has completed the project in accordance with the terms and conditions, specifications given.

21. The Security Deposit shall be forfeited and credited as per the Committee decision..

Termination of Contract:

22. The contract is liable for termination, without any intimation, if the performance is not satisfactory. The Spl. Commissioner of Tribal Welfare, Government of Andhra Pradesh has a right to terminate the contract.

Statutory Taxes and deductions:

23. The statutory deduction of income tax/ service tax as applicable on service contracts will be deducted from all the interim and final payments to be made.

24. The bidders must include in their bids costs quoted for all the CESS, VAT, Service taxes, income taxes or any other taxes or local charges if applicable. No extra claim on this account will in any case be entertained.

Sub-contract:

25. Sub-contracts will not be allowed in part or in whole under any circumstances.

Copy rights on the documentation:

26. Copyrights of all the documentation done as part of the project shall belong to the SPMU,Health; Tribal Welfare Department, Government of Andhra Pradesh and shall not be utilized for any purpose.

27. The complete documentation shall be handed over to the department after the completion of the project in the format(s) prescribed.

28. The documentation is to be made available to the department at any point of time at the request of the department.

Arbitration:

29. Except as otherwise provided elsewhere in the contract, if any dispute, difference, question or disagreement or matter whatsoever, shall, before and after extended period, hereafter arises between the parties, as to the meaning, operation or effect of the contract or out or relating to the contract or breach thereof, shall be referred to the Spl. Commissioner, Tribal Welfare, GoAP.

30. It is a term of the contract that the party invoking arbitration shall specify all disputes to be referred to arbitration at the time of invocation or arbitration under the clause.

31. It is a term of the contract that the cost of arbitration will be borne by the parties themselves. The venue of the arbitration shall be Special Commissioner of Tribal Welfare Department- GoAP. It is final.

MOU:

32. A detailed MOU shall be agreed upon between the successful bidder and the State Coordinator, CSHP on behalf of Special Commissioner of Tribal Welfare Department, GoAP . The terms and conditions will be finalized on 6.4.2017.

33. The department has a right to cancel the EoI with out assigning any reason prior to approval.

34. If the successful bidder fails to conclude the agreement / MoU, he can be debarred for a period of 6 months/ 12 months.

35. During the course of agreement, if the firm fails to stick on to the rate of progress/ deviation in schedule, they are liable for damages as well determine the agreement by withholding all the workdone.

Submission of EOI:

36. Scanned copies of Expression of Interest should be submitted through email to the following email addresses and the original copy shall be submitted in person (competent authority) to the Committee in the following address **on 06.04.2017 at 10.30 AM.**

E mail: schoolhealthrbsk.rsk@gmail.com

A.	Office Name	Tribal Welfare Department Government of Andhra Pradesh
B.	Officer's Name	Mr. DNMurthy State Coordinator, Comprehensive School Health Programme on behalf of Spl. Commissioner, Tribal Welfare Department, Government of Andhra Pradesh.
C.	Address for Submission of EOI:	State Coordinator, Comprehensive School Health O/o The Spl. Commissioner, Tribal Welfare Department, Government of Andhra Pradesh, D.No:40-6-22A, Kandari Hotel Road, Revenue Colony, Vijayawada, PIN:520001 E- Mail schoolhealthrbsk.rsk@gmail.com
D.	Contact Person	Sri DNMurty Contact number : 9492482116

Spl. Commissioner, Tribal Welfare
Government of Andhra Pradesh

ANNEXURE-I
Full Technical Proposal
Application form

1.	Name of the Firm as registered	:	
2.	Established in the Year	:	
3.	Registration details of the Firm	:	
4.	Registered Address of the Firm	:	
5.	Address of the Firm	:	
	Telephone No.	:	
	Email	:	
	Fax	:	
6.	Core area of expertise of the firm	:	
7.	VAT/PAN Registration Details		
	VAT No.		
	PAN/TAN No.		
8.	Whether Legal Status Documents of the firm (Legal registration, VAT & PAN Registration with latest renewals wherever applicable) are enclosed or not	:	
9.	Work experience documents if any	:	
10.	Experience Details of the firm(format as given below)		
11.	Whether the Service Tax details of the Firm(for the last 3 financial years) enclosed or not		
12.	Whether detailed description of the General Approach and Methodology, Work Plan is enclosed or not		
13.	Whether the list of Personnel to be engaged along with their qualifications is enclosed or not		
14.	Whether Personnel Deployment Schedule is enclosed or not		
15.	Whether Comments of Terms of Reference enclosed or not		
16.	Contact Person		
	Name		
	Designation		
	Phone no.		
	Email		

Experience / Assignments Profile

Assignment Name:	
Name of Client	Address:
Duration of assignment (months): Start date (month/year): Completion date (month/year):	Total no. of staff-months of the assignment:
Approx. value of the contract (in INR)	Approx. value of the services provided by your firm under the contract (in INR):
Name of senior professional staff of your firm involved and functions performed (indicate most significant profiles such as Project Director/Coordinator, Team Leader, etc.):	
Narrative description of Project:	

Description of actual services provided by your staff within the assignment:

Declaration:

I/ We hereby declare that I/We have gone through the Detailed Notification and information to website publication and the general conditions of the contract, scope of the work and other relevant matters etc and understood the same. On the basis of it, I/We have submitted the tender documents along with the necessary enclosures.

I/We hereby declare that the information furnished above is correct and is true to the best of my knowledge and depending on the facts. If at any time, if any of the information furnished is found false I/we are liable for any legal action as per the law.

Signature of the authorized person/ competent authority

Company Seal

Name & Designation

Contact Details

ANNEXURE II
Financial bid Proposal
Application form

1.	Name of the Firm as registered	:	
2.	Established in the Year :	:	
3.	Registration details of the Firm :	:	
4.	Registered Address of the Firm :	:	
5.	Contact Details of the Firm :	:	
6.	Financial Amount proposed for the bid (inclusive of all taxes applicable)	:	

Declaration:

I/ We hereby declare that I/We have gone through the Detailed Notification and information to website publication and the general conditions of the contract, scope of the work and other relevant matters etc and understood the same. On the basis of it, I/We have quoted our rates.

I/ We hereby declare that the information furnished above is correct and is true to the best of my knowledge and depending on the facts. If at any time, if any of the information furnished is found false I/we are liable for any legal action as per the law.

Signature of the authorized person/ competent authority

Company Seal

Name & Designation

Contact Details